

Make Checks Payable to:

**VILLAGE OF ELMORE**  
DIVISION OF TAXATION  
P.O. BOX 94  
ELMORE, OH. 43416

(Tax Office Use Only)		
Account #	Form Type	Period Ending
_____	<b>35</b>	<b>3/31/2009</b>

Remit on or before Due Dates to avoid Penalty and Interest Assessments.  
Return is due by **April 30**

Gross Wages..... \$ \_\_\_\_\_  
 Tax Withheld..... \_\_\_\_\_  
 Adjustments..... \_\_\_\_\_  
 Tax Due..... \_\_\_\_\_  
 Amount Paid.....

Name and Address

Voucher Number 1

Make Checks Payable to:

**VILLAGE OF ELMORE**  
DIVISION OF TAXATION  
P.O. BOX 94  
ELMORE, OH. 43416

(Tax Office Use Only)		
Account #	Form Type	Period Ending
_____	<b>35</b>	<b>6/30/2009</b>

Remit on or before Due Dates to avoid Penalty and Interest Assessments.  
Return is due by **July 31**

Gross Wages..... \$ \_\_\_\_\_  
 Tax Withheld..... \$ \_\_\_\_\_  
 Adjustments..... \$ \_\_\_\_\_  
 Tax Due..... \$ \_\_\_\_\_  
 Amount Paid.....

Name and Address

Voucher Number 2

Make Checks Payable to:

**VILLAGE OF ELMORE**  
DIVISION OF TAXATION  
P.O. BOX 94  
ELMORE, OH. 43416

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Account #	Form Type	Period Ending
_____	<b>35</b>	<b>9/30/2009</b>

Remit on or before Due Dates to avoid Penalty and Interest Assessments.  
Return is due by **October 31**

Gross Wages..... \$ \_\_\_\_\_  
 Tax Withheld..... \_\_\_\_\_  
 Adjustments..... \_\_\_\_\_  
 Tax Due..... \_\_\_\_\_  
 Amount Paid.....

Name and Address

Voucher Number 3

Make Checks Payable to:

**VILLAGE OF ELMORE**  
DIVISION OF TAXATION  
P.O. BOX 94  
ELMORE, OH. 43416

(Tax Office Use Only)		
Account #	Form Type	Period Ending
_____	<b>35</b>	<b>12/31/2009</b>

Remit on or before Due Dates to avoid Penalty  
and Interest Assessments.  
Return is due by **January 31**

Name and Address

Gross Wages..... \$ \_\_\_\_\_  
Tax Withheld..... \_\_\_\_\_  
Adjustments..... \_\_\_\_\_  
Tax Due..... \_\_\_\_\_  
Amount Paid.....

Voucher Number 4

**RECORD OF VILLAGE OF ELMORE  
MUNICIPAL TAXES WITHHELD**

	<u>GROSS WAGES</u>	<u>TAX WITHHELD</u>	<u>DATE REMITTED</u>	<u>ADJUSTMENTS</u>
JANUARY	_____	_____	_____	_____
FEBRUARY	_____	_____	_____	_____
MARCH	_____	_____	_____	_____
APRIL	_____	_____	_____	_____
MAY	_____	_____	_____	_____
JUNE	_____	_____	_____	_____
JULY	_____	_____	_____	_____
AUGUST	_____	_____	_____	_____
SEPTEMBER	_____	_____	_____	_____
OCTOBER	_____	_____	_____	_____
NOVEMBER	_____	_____	_____	_____
DECEMBER	_____	_____	_____	_____
TOTALS:	_____	_____	_____	_____

Rules

- 1.) Tax Rate: 1.75%
- 2.) Taxable Income - Gross Income (salaries, wages, commissions, etc.).
- 3.) Remit monthly if taxes withheld exceed \$300.00 in any three month quarter; otherwise, pay quarterly.  
(If filing quarterly, use vouchers for correct period ending)
- 4.) Make checks payable to the VILLAGE OF ELMORE.
- 5.) Mail returns to:

**VILLAGE OF ELMORE**  
DIVISION OF TAXATION  
P.O. BOX 94  
ELMORE, OH. 43416

- 6.) Returns mailed after due dates will be assessed penalties and interest.

Tear off here and remit with W-2's and 1099's

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**Tax Year: 2009**

Annual Reconciliation of Tax Withheld Payments

- |           |            |
|-----------|------------|
| 1.) _____ | 7.) _____  |
| 2.) _____ | 8.) _____  |
| 3.) _____ | 9.) _____  |
| 4.) _____ | 10.) _____ |
| 5.) _____ | 11.) _____ |
| 6.) _____ | 12.) _____ |

Total Remitted:

Remit with copies of all W-2's  
and 1099 forms by January 31<sup>st</sup>

Account # _____	Form Type <b>35</b>	Period Ending <b>12/31/2009</b>
Gross Wages for Year \$	_____	
Tax Due	_____	
Tax Remitted	_____	
Balance Due	_____	
Number of W-2's	_____	

**VILLAGE OF ELMORE**  
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